



*“The ASET process has helped us in targeting specific areas for improvement in our training and development programmes. The added benefit of our employees gaining official recognition for training undertaken will enhance their own and the business reputation.”*

Tony Johnson, Production Support Manager  
Huntsman

## National recognition for all your in-house training and development

ASET (Assessment System for Employer Training) has been designed for Process Industries employers to enable them to gain important Skills Academy recognition for the content, quality and delivery of their in-house training. It provides a clear demonstration of workforce competence.

The system benchmarks employer-delivered training against the competency requirements set out in the Cogent Gold Standard for all the key roles in the Process Sector. The assessments are carried out by fully qualified verifiers.

It presents the opportunity for employers to have the training they have developed accredited and greatly expands the ways in which skills gaps can be addressed and learners can gain credit and recognition for their hard work and achievements.

### What is the Cogent Gold Standard and how is it relevant to my organisation?

The Gold Standard is a national framework for Continuous Professional Development setting out the skills required for world class performance in key job roles in the process industries.

The Gold Standard operates across four areas of competence: • Technical Competence • Functional & Behavioural • Business Improvement • Compliance

### What does ASET offer employers?

- ASET provides an easy access route for employers and employees into the life-long learning arena
- It supports an employer’s journey to develop a world-class workforce through the Cogent Gold Standard
- It provides essential recognition for in-house training provision
- Funding opportunities can be accessed once an employer is recognised as a training provider
- It provides accreditation against National Occupational Standards (NOS), thus reducing duplication in training

### What does ASET offer employees?

- Employees receive formal recognition for skills and knowledge they already possess.
- It offers routes for employees to receive an accredited qualification
- It means employees can gain entry to further or higher education courses
- It provides exemption from certain parts of a new course of study
- Accreditation against NOS can substantially reduce the time it takes to do a formal qualification

## What is the process?

We will discuss with you the most appropriate journey for your organisation and how far you would like to go. The full process is set out here:

|    |                           |   |
|----|---------------------------|---|
| 1  |                           | Phone or email us to arrange a consultation with a Skills Academy professional so that we can review your needs.  |
| 2  | Evaluation                | The next step is for an experienced auditor to be appointed introduce ASET and help you with some pre-audit activity. They will then attend the site on an arranged date and carry out the formal audit.                |
| 3  |                           | You'll get a signed report indicating where mapping activity to Cogent Gold Standards is recommended for action.  |
| 4  | Mapping                   | As part of the next stage you can select training programmes, based on guidance received.   |
| 5  |                           | You'll be asked to provide copies of training programmes and assessment documentation. The auditor will then complete the mapping matrix for the appropriate Standard(s).   |
| 6  | Qualifying your workforce | If you want to continue and have your training recognised, you'll be given access to a recognised Approved Centre.  |
| 7  |                           | If this formal route is progressed, an External Verifier representing the appropriate Awarding Body, will be appointed.   |
| 8  |                           | You'll receive a completed mapping template, highlighting any gaps in systems that would prevent formal recognition of your training, accompanied by a list of regionally available providers.                          |
| 9  |                           | On completion of additional training, a formal certificate will be issued to you, recognising your organisation's achievement.  |
| 10 |                           | The Awarding Body/bodies will continue to work with you to progress learners through to completion of relevant National Qualifications, ensuring that completions are formally recorded on the Skills Academy Passport. |

### What are the benefits of becoming an Awarding Body?

By achieving the standard needed to award nationally accredited qualifications you are in a position to offer your workforce high quality training that is work-based, but provides the much-needed recognition of employee learning that can be valued throughout their working lives.

### Costs

Before starting the ASET process we will provide a quoted cost to include all our fees. We will work with you to agree the timescale and scope. We will clarify your organisation's role, which staff will be involved and when they need to be available. There is a discount available for organisations that become a Skills Academy Business Partner.

If you are interested in finding out more information please phone or email us to arrange a consultation with a Skills Academy professional,

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